

DOMESTIC POLICY PROGRAM STAFF PLANNING SESSION
Rasco Home: 805 N. Howard Street #221
Alexandria, VA 22304
(703)37-1329

Thursday, September 2, 1993

Agenda

- | | |
|---|-----------|
| I. FRAMING THE PICTURE | 12 noon |
| Congressional Calendar | |
| Current initiatives | |
| Campaign promises | |
| Counting our successes to date | |
| II. FILLING IN THE PICTURE | 1 p.m. |
| BREAK | 2:15 p.m. |
| III. HOW? | 2:30 p.m. |
| The administrative stuff | |
| Staffing | |
| Meetings of staff (both program and full staff) | |
| Deputies' Council | |
| DPC | |
| E-mail | |
| Time sensitive responses | |

To be completed by each DPC program staff member and returned to Rosalyn with a one page official resume by the close of business Tuesday, August 31.

FULL NAME

Lynn Marie Margherio

DATE AND PLACE OF BIRTH

[Redacted] P6/b(6)

IDEAL VACATION SPOT

Any place I haven't been yet

MOST FUN JOB YOU'VE EVER HAD

waitressing on Martha's Vineyard

WHEN I WAS A CHILD I WANTED TO GROW UP AND BE

Pilot

FAVORITE CHILDHOOD MEMORY

Ice fishing with my grandparents / Riding minibikes through the woods

HIGH SCHOOL MASCOT

Marlin

LAST BOOK READ (people have time to read books?!)

One Hundred Years of Solitude - Gabriel Garcia Marquez

GREATEST WEAKNESS

Sleep + food

ONE GOAL NOT YET ACHIEVED

Black belt - Tae Kwon Do

LYNN M. MARGHERIO

P6/b(6)

Professional Experience**1993 The White House****Senior Policy Analyst, Domestic Policy Council**

Coordinate policy development for the President's health reform task force, with emphasis on private sector savings, quality, administrative simplification and information systems. Other responsibilities include coordinating audit teams and provider review groups.

1990 - 1993 SJS, Inc., Providence, RI**Consultant**

Formulated corporate strategy recommendations for multinational corporations, including General Electric, Rubbermaid, Corning, Inc., and Wang Laboratories. Work experience encompassed manufacturing processes, cost analysis, marketing and distribution, product rationalization, and competitive analysis.

Analyzed the structure, costs and efficiencies of public policy systems on both a national and state level in the human services, education and workforce development, health care and defense conversion.

1989 - 1990 Telesis, Inc., Providence, RI**Research Associate**

Corporate strategy experience included agriculture, pharmaceuticals, automotive supplies and consumer goods reserve. Responsibilities included competitive analysis and market research for American and European firms.

1988 Detroyat, Associes. Investment Advisors, Paris, France**Associate**

Researched and wrote analyses of the financial and market positioning of French firms in the electronics, transportation, computer and oil and gas industries.

Educational Experience

B.A. History, Georgetown University
University of Paris

Publications

Needs for the Nineties, 1992 (contributing author)

Aging 2000, 1991 (contributing author)

America's Choice: High Skills or Low Wages, 1990 (contributing author)

09/01/93 14:00

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FULL NAME *Suzan Denise Johnson Cook*

DATE AND PLACE OF BIRTH [Redacted] P6/b(6)

IDEAL VACATION SPOT *Nassau, Bahamas*

MOST FUN JOB YOU'VE EVER HAD *Cruising the Caribbean this past summer;*

WHEN I WAS A CHILD I WANTED TO GROW UP AND BE *+ MY wedding day*

- An actress or stand up

FAVORITE CHILDHOOD MEMORY *Summers in the South with grandparents*

HIGH SCHOOL MASCOT *NONE*

LAST BOOK READ (people have time to read books?!)

GREATEST WEAKNESS *- Marian Wright Edelman's - The Measure of Our Success & Sidney Sheldon's, The Stars Shine Down*

- Eating peanut butter cookies

ONE GOAL NOT YET ACHIEVED

- getting my son adjusted to day care.

*To Rosalyn Kelly. Please call upon receipt
Thanks!*

Suzan

[Redacted] P6/b(6)

BIOGRAPHICAL SKETCH: THE REV. DR. SUZAN D. JOHNSON COOK

Suzan D. Johnson Cook, a native New Yorker, is the senior pastor of Mariners' Temple Baptist Church, the oldest Baptist Church in New York City. In 1983, at age 26, she became the first African-American woman ever to be elected senior pastor of an American Baptist congregation in its 200-year history. She is the executive director of the Multi-Ethnic Center NY, and the first female NYC Police Department Chaplain, appointed in 1980 by former Commissioner Lee P. Brown and Mayor David N. Dinkins.

Under her leadership the church was revitalized, growing from an active membership of 60 to more than 1,000 persons in two different congregations. Serving a predominantly African-American congregation, she has been instrumental in building interracial/ethnic cooperation. Bilingual in Spanish and English, several bicultural worship experiences have occurred. Amongst the innovative and progressive programs created under her administration are: Lunch Hour of Power, a weekly worship service for more than 500 business persons; a media broadcast; a children's ministry, which includes the Multi-Ethnic Learning Center, an after-school program stressing excellence in education; a multi-staff ministry and outreach to the NYC Police Department personnel.

An extensive traveler, she has lived in West Africa and Spain; has spoken in national and international settings which include: Havana, Cuba; American Baptist Churches, USA, 1989 Biennial; and the Urban Consultation, Ruschlikon, Switzerland in 1991. She also served as official interpreter for a musical delegation to Cuba.

A graduate of Boston's Emerson College, receiving her B.S. Degree at age 19, she received her M.A. from Teachers College, Columbia Univ., 1978, and M.Div. from Union Theological Seminary, NYC, 1983. She completed her doctoral studies at the United Theological Seminary, Dayton, OH, where she was a Sam Proctor Fellow, receiving her D.Min., May, 1990. In October, 1989 she began a sabbatic leave to serve as a President's Administrative Fellow, Harvard Univ., The Divinity School, Cambridge, MA. She now serves there as a visiting professor in urban studies and homiletics.

A prolific writer, she has several published works. Her book, Wise Women Bearing Gifts: Joys and Struggles of their Faith, released by Judson Press in 1988, is in its third printing. In 1992 her second book, Preaching in Two Voices, was also released by Judson Press. Active in community affairs, she serves on the board of the Hamilton-Madison Settlement Houses; is an officer of the New York Coalition of 100 Black Women; is advisor to local corporate leaders and elected officials; was elected to the National Board of the American Baptist Churches of the USA; and was appointed to the Steering Committee, African American Burial Ground, New York, NY.

Suzan is married to Mr. Ronald Cook. They have one son, Samuel David.

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FULL NAME

JOSE CERDA III

DATE AND PLACE OF BIRTH

P6/b(6)

IDEAL VACATION SPOT

THE BALEARIC ISLANDS, SPAIN

MOST FUN JOB YOU'VE EVER HAD

THIS ONE!

WHEN I WAS A CHILD I WANTED TO GROW UP AND BE

FIRST A DOCTOR, THEN A MARINE BIOLOGIST, THEN A PRIEST, + THEN A DOCTOR AGAIN.

FAVORITE CHILDHOOD MEMORY

AS A COB SCOUT BUILDING THE "GOLDEN AZTEC"

W/ MY FATHER TO RACE IN THE PINELWOOD DERBY.

HIGH SCHOOL MASCOT

CELTICS

(NOW I WANT TO BE A COP.)

LAST BOOK READ (people have time to read books?!)

MANHATTAN TRANSFER, JOHN ROS PASOS

GREATEST WEAKNESS

INABILITY TO DELEGATE OR SAY NO TO PEOPLE.

ONE GOAL NOT YET ACHIEVED

MY DESIRE TO PUBLISH A BOOK OF SHORT STORIES OR A NOVEL.

JOSE CERDA III

P6/b(6)

EXPERIENCE**Clinton/Gore Presidential Transition, *Domestic Policy Staff*, November 1992 to Present.**

- Assisted in developing policy recommendations on how to best implement Clinton/Gore Crime and Drug Strategy.

Clinton/Gore Campaign, *Domestic Policy Specialist*, August 1992 to November 1992.**Crime and Drug Issues:**

- Assisted in developing Clinton/Gore National Crime and Drug Strategy.
- Helped establish, and served as liaison to, advisory group of crime and drug policy experts.
- Worked with advisory group members to solicit law enforcement endorsements and plan related events.
- Prepared related issue briefings for Governor Clinton and Senator Gore, their wives, and surrogates.
- Drafted press releases and talking points

Other Issues:

- Wrote Governor Clinton's responses to policy-related inquiries from newspapers, magazines, and trade publications.
- Latino issues, gun control, immigration, tort reform, and legal/judicial issues.

U.S. Representative George E. Sangmeister, Sr. *Legislative Assistant*, January 1989 to July 1992.**Judiciary Committee:**

- Drafted, analyzed, and helped advance legislation for Judiciary Committee member.
- Wrote statements, testimony, op-eds, press releases, and correspondence on committee-related issues.
- Represented Congressman before constituents, citizens' groups, lobbyists, and various government offices.
- Developed issue expertise in crime and drugs, civil rights, immigration, intellectual property, and telecommunications.

Economic and Business Issues:

- Monitored and advised member on federal budget and tax legislation.
- Briefed member on all business-related legislation and its impact on congressional district.

LEK Partnership, *Research Associate*, August 1987 to January 1988.

- Conducted economic research for team of management consultants.

EDUCATION**Harvard University, *A.B. in American Government*, September 1984 to June 1988.**

- Received grant to conduct original research on congressional representation and decision-making for Senior Thesis.
- Senior Thesis: Single Constituency Representation: Perceptions and Strategic Interpretations of House Hispanic Districts. Magna Cum Laude.
- Additional coursework in economics, history, and romance languages.

LANGUAGE SKILLS**Fluent in both *Spanish* and *Italian*.**

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FULL NAME *Sara Robinson*

DATE AND PLACE OF BIRTH



IDEAL VACATION SPOT

The beach

MOST FUN JOB YOU'VE EVER HAD *Legal services*

WHEN I WAS A CHILD I WANTED TO GROW UP AND BE *a teacher*

FAVORITE CHILDHOOD MEMORY *Time spent with my paternal grandmother*

HIGH SCHOOL MASCOT *??*

LAST BOOK READ (people have time to read books?!) *The Night Manager by John LeCarre*

GREATEST WEAKNESS *Chocolate*

ONE GOAL NOT YET ACHIEVED *Finishing my book on U.S. health care for the poor in the Reagan era, & beyond*

April, 1993

BIOGRAPHICAL SKETCH OF SARA ROSENBAUM

Sara Rosenbaum, J.D. is a Senior Research Staff Scientist at the George Washington University Center for Health Policy Research and an Adjunct Associate Professor of Health Care Sciences at the George Washington University School of Medicine and Health Sciences. She has held teaching appointments at the Georgetown University Law Center and the Johns Hopkins University School of Public Health.

Ms. Rosenbaum also serves as Senior Health Advisor to the White House Domestic Policy Council. Prior to joining the Center, Ms. Rosenbaum was Director of both the Children's Defense Fund's Health Division and its Department of Programs and Policy.

Ms. Rosenbaum is known nationally for her work in the areas of health law for the poor, health care financing, and maternal and child health. She has authored more than 30 books, studies and articles in the areas of maternal and child health policy, health care financing, and health care service delivery. Ms. Rosenbaum played a major role in the design and enactment of federal health law reforms for low income children and families over the past decade.

Ms. Rosenbaum has served on policy advisory boards for several federal agencies, including the United States Congress Office of Technology Assessment, the United States Public Health Service, and the Health Care Financing Administration within the United States Department of Health and Human Services. She also holds positions on technical and expert advisory boards for numerous national foundations and organizations. Ms. Rosenbaum is the public member of the American Board of Pediatrics.

Ms. Rosenbaum has been named one of America's 500 most influential health policy makers and is a recipient of the Health Care Financing Administration's Beneficiary Services Award for distinguished national service on behalf of Medicaid beneficiaries.

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FULL NAME *Michael Thomas Schmidt*

DATE AND PLACE OF BIRTH P6/b(6)

IDEAL VACATION SPOT *a resort somewhere in the mountains*

MOST FUN JOB YOU'VE EVER HAD *Working as an intern at the National Crime Prevention Council.*

WHEN I WAS A CHILD I WANTED TO GROW UP AND BE *a film maker/director*

FAVORITE CHILDHOOD MEMORY *Tacky "Touristy" Family Vacations.*

HIGH SCHOOL MASCOT *a maple leaf (yes, I'm serious!)*

LAST BOOK READ (people have time to read books?!) *Truman, by David McCullough*

GREATEST WEAKNESS *Not enough self-confidence*

ONE GOAL NOT YET ACHIEVED
- Have not yet become actually involved in the O.E. community as a volunteer. There are a number of great community organizations that I would love to become involved with, but "haven't had the time" (a lame excuse!).

MICHAEL T. SCHMIDT

P6/b(6)

RELEVANT WORK EXPERIENCE

U.S. Office of Personnel Management Washington, D.C.
Presidential Management Intern (June 1991-Present)
-Analyzed budget allocation and overhead issues for Program Management Office.
-Assisted in researching and writing reports of the Secretary's Commission on Achieving Necessary Skills (SCANS) at the U.S. Department of Labor.
-Assisted in conducting primary research for Federal Governmentwide study of Return on Investment (ROI) in training.
-Researched and wrote white paper on the accessibility of OPM training courses.
-Assisted in occupational analysis of all major clerical and technical occupations within the Federal Government.

Maryland Department of Housing and Community Development Annapolis, MD
Consultant (May-September 1990)
-Designed and administered survey of over 400 non profit housing developers in the state of Maryland.
-Analyzed results of survey and developed policy recommendations that formed the basis of a new state housing grant program.

National Crime Prevention Council, Washington, D.C.
Public Service Intern (Summer 1987, 1988)
-Developed curriculum for high school security education course.
-Conducted primary and secondary research for published study on high school social service programs.
-Created promotional piece and resource guide for College Crime Prevention Kit project in cooperation with MasterCard International.

EDUCATION **University of Maryland School of Public Affairs** College Park, MD
Masters of Public Management (May, 1991)
GPA: 4.00/4.00
Fields of Concentration: Social Policy, Public Policy and Private Enterprise

The University of Michigan Ann Arbor, MI
Bachelor of Arts: Political Science and History (May 1989)
GPA: 3.55/4.00

HONORS/ ACTIVITIES

1990-91 University of Maryland Spellman Fellow
1989-90 University of Maryland Graduate Fellow
James B. Angell Scholar, University of Michigan
Michigan LeaderShape Project
University of Michigan Greek Man of the Year, 1988
1986-87 University of Michigan Public Service Intern

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FULL NAME

Kathryn J. Way

DATE AND PLACE OF BIRTH

P6/b(6)

IDEAL VACATION SPOT

The beach

MOST FUN JOB YOU'VE EVER HAD

Lifeguarding during college

WHEN I WAS A CHILD I WANTED TO GROW UP AND BE

a jockey

FAVORITE CHILDHOOD MEMORY

floating on the Elk River in an inner tube.

HIGH SCHOOL MASCOT

yellowjacket

LAST BOOK READ (people have time to read books?!)

The Client

GREATEST WEAKNESS

Impatience

ONE GOAL NOT YET ACHIEVED

Owning a horse that runs in the
Kentucky Derby.

Kathryn J. Way

Her 23 year professional career has been spent in public service. She currently serves as Special Assistant to the President for Domestic Policy. Previously, she served as Director of Planning and Coordination and Director of State of Delaware Washington Office during Governor Michael Castle's term in office. In this capacity, she represented Governor Castle working on Welfare Reform, Health Care and Early Childhood Education through the National Governors' Association. Work done on welfare reform with this group formed the basis for the Family Support project started in Delaware and later highlighted by the National Governors' Association was an early effort to focus attention on the needs of preschool age children.

Married and the mother of two teenagers, Mrs. Way's work reflects a long standing personal and professional commitment to human services. She chose to pursue a career in Government where she could make difference.

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FULL NAME *Carol H. Rasco*

DATE AND PLACE OF BIRTH

P6/b(6)

IDEAL VACATION SPOT *At the moment almost any place!*

MOST FUN JOB YOU'VE EVER HAD *County coordinator for Clinton's '82 comeback campaign*

WHEN I WAS A CHILD I WANTED TO GROW UP AND BE *Something different each month*

FAVORITE CHILDHOOD MEMORY *Taking trips with my parents and sisters*

HIGH SCHOOL MASCOT *Dewitt Dragons - Go, Blue and Gold!*

LAST BOOK READ (people have time to read books?!)

Heidi (I reread it often!)

GREATEST WEAKNESS *Overbooking myself*

ONE GOAL NOT YET ACHIEVED *Coursework in economics*

Carol Hampton Rasco
Domestic Policy Advisor to The President

Carol Hampton Rasco, Assistant to the President for Domestic Policy, is a native Arkansan who worked with President Bill Clinton in the Arkansas Governor's office for ten years.

As the President's chief domestic policy advisor, Ms. Rasco supervises and coordinates the work of the White House staff of the President's Domestic Policy Council. She also serves on the Department of Education's National Education Goals Panel.

In Arkansas, Ms. Rasco was Governor Clinton's Senior Executive Assistant responsible for the staff and operations of the Governor's office. From 1985 through 1992, she was Governor Clinton's Liaison to the National Governors' Association. During this period, she worked closely with the NGA's Washington staff both during Governor Clinton's Chairmanship and while he was lead Governor on welfare reform, child care and health care reform.

Before moving to her job in the White House, Ms. Rasco served on the National Board of the Home Instruction Program for Preschool Youngsters (HIPPY), a program of the National Council of Jewish Women; the Board of Little Rock New Futures, an Annie E. Casey Foundation Project; and the Little Rock School District Special Education Parent Advisory Committee.

Carol received a bachelor's degree from the University of Arkansas and earned a master's from the University of Central Arkansas. She has taught in the public school system and established a psychological counseling program in the middle school in Bryant, Arkansas.

Prior to joining Governor Clinton's staff in 1983, Carol worked extensively as a volunteer in Arkansas with arts organizations, disability advocacy groups and the United Methodist Church.

FULL NAME

William Arthur Galston

DATE AND PLACE OF BIRTH



IDEAL VACATION SPOT

Cape Cod

MOST FUN JOB YOU'VE EVER HAD

My year as an independent scholar at the Woodrow Wilson Center (not exactly a job)

WHEN I WAS A CHILD I WANTED TO GROW UP AND BE

a scientist

FAVORITE CHILDHOOD MEMORY

a year-long trip to Sweden when I was five

HIGH SCHOOL MASCOT

??????????

LAST BOOK READ

Political Liberalism, by John Rawls

GREATEST WEAKNESS

I have a hard time saying "No" to people, even when I should.

ONE GOAL NOT YET ACHIEVED

Doing something that will really endure.

William A. Galston

William A. Galston is Deputy Assistant to the President for Domestic Policy. He is on leave from the University of Maryland at College Park, where he is a professor at the School of Public Affairs and a senior research scholar at the university's Institute for Philosophy and Public Policy. He received his B.A. degree from Cornell University in 1967 and, after serving in the U.S. Marine Corps (1969-1970), earned a Ph.D. from the University of Chicago in 1973. He taught at the University of Texas at Austin for nearly a decade before moving to Washington, D.C.

Dr. Galston is the author of five books and numerous articles on political philosophy, American politics and public policy. His most recent book, Liberal Purposes, was published by Cambridge University Press in 1991. From 1985 to 1988, he directed a series of studies and focus groups probing public attitudes concerning issues, candidates, and political institutions and processes.

Dr. Galston's political experience includes service as chief speechwriter for John Anderson's independent presidential effort, as Issues Director in Walter Mondale's presidential campaign (1982-1984), as an advisor to Sen. Albert Gore, Jr. during the contest for the 1988 presidential nomination, and as an advisor to Governor Bill Clinton's presidential campaign, as well as consultant to candidates for state and local office.

William A. Galston is Professor, School of Public Affairs, University of Maryland at College Park and Senior Research Scholar, Institute for Philosophy and Public Policy. He is currently on leave serving as Deputy Assistant to President Clinton for Domestic Policy. His scholarly interests include political philosophy, American politics, and public policy. His most recent books include Liberal Purposes (Cambridge University Press, 1991) and Virtue (NYU Press, 1992).

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FULL NAME

Donsia Renee Strong

DATE AND PLACE OF BIRTH

P6/b(6)

IDEAL VACATION SPOT

Belize

MOST FUN JOB YOU'VE EVER HAD

Flight Attendant

WHEN I WAS A CHILD I WANTED TO GROW UP AND BE

Nurse

FAVORITE CHILDHOOD MEMORY

Getting stuff at Christmas

HIGH SCHOOL MASCOT

Eagle, Lindblom Eagles

LAST BOOK READ (people have time to read books?!)

One Thousand Acres; Lust (read at the same time)

GREATEST WEAKNESS

Disorganization leading to timidity

ONE GOAL NOT YET ACHIEVED

Working abroad

DONSIA STRONG

P6/b(6)

EXPERIENCE

- Office of Representative John Bryant, Fifth District-Texas** September, 1991-March, 1993
Legislative Assistant\Staff Counsel
Serve as legislative counsel to Member for judiciary issues. Draft and review legislation. Prepare speeches presented to constituent groups and statements given on the House floor. Serve as Member's representative with constituents, industry and trade groups and congressional committees. Responsible for advising Member on matters relating to immigration, criminal justice, antitrust enforcement and reform, bankruptcy code reform and domestic and foreign trade policy.
- Johnson and Gibbs, P.C., Dallas, Texas** June, 1989-July, 1991
Associate, Corporate\Public Finance
Assisted and advised clients in mergers, acquisitions and leveraged buyouts. Researched corporate law matters. Researched and structured municipal bond financings.
- Johnson and Gibbs, P.C., Dallas, Texas** Summer, 1988
Summer Associate, Corporate Finance\Banking
- United Airlines, Chicago, Illinois** 1983-1989
Flight Attendant
- Sidney's Girls** 1984-1986
Proprietor
Established and operated promotions company. Sought and negotiated contracts with product vendors.

EDUCATION

- John Marshall Law School, Chicago, Illinois** J.D., 1989
Dean's Scholarship, 1988 and 1989
Rank: 50/250
- Activities: Software Law Journal Executive Board
Black Law Student Association, President 1988
National Civil Rights Moot Court Competition, 1989
- Publication: Comment, *The Proposed Computer Matching and Privacy Protection Act: Necessary Relief From the Erosion of The Privacy Act of 1974*, 2 Software L.J. 391 (1988)
- Illinois State University, Normal, Illinois** B.S., 1983
Merchandising and Management

PAST/PRESENT AFFILIATIONS

- Member, State Bar of Texas; District of Columbia Bar
Secretary, J.L. Turner Legal Association, 1991
Secretary, Darco Drug Services (rehabilitation clinic), 1991
Chairperson, Advisory Board of Dallas' Talented and Gifted Magnet High School, 1991
National Bar Association
American Bar Association
Phi Delta Phi Legal Fraternity
Zeta Phi Beta Sorority

AKA: 3/1 REED

BRUCE REED

P6/b(6)

EDUCATION

Oxford University, M.Phil. 1984
Rhodes Scholar

Princeton University, A.B., 1982
Magna cum laude
National Merit Scholar
Presidential Scholar

EXPERIENCE

Deputy Assistant to the President for Domestic Policy, January 1993 to present.

Deputy Assistant Transition Director for Domestic Policy, November 1992 to January 1993.

Deputy Campaign Manager for Policy, Clinton-Gore Campaign, December 1991 to November 1992.

Policy Director, Democratic Leadership Council, January 1990 to December 1991. Editor, *The New Democrat*.

Chief Speechwriter, Gore for President, April 1987 to April 1988.

Chief Speechwriter, Senator Al Gore, May 1985 to January 1990.

Press Secretary, LaRocco for Congress, May to October 1982.

Occasional Contributor to *The New Republic* and *The Economist*.

Name: Bruce Reed

DOB: P6/b(6)

Ideal vacation spot: San Juan Islands near Seattle

Funniest job: Freelance magazine writer

Childhood aspiration: Major league baseball player

Childhood memory: Watching Nixon's resignation

High school mascot: Viking

Last book read: Willa Cather, Death Comes for the Archbishop

Greatest weakness: Don't like conflict

Goal: Start a magazine

FULL NAME -- Paul Weinstein

DATE AND PLACE OF BIRTH -- P6/b(6)

IDEAL VACATION SPOT -- Any place that has waterfalls that you can swim under. Or on a boat travelling down the intercostal waterway.

MOST FUN JOB YOU'VE EVER HAD -- Tennis instructor when I was 14. Making money playing tennis isn't too rough.

WHEN I WAS A CHILD I WANTED TO GROW UP AND BE -- Olympic biathlete.

FAVORITE CHILDHOOD MEMORY -- Turning eighteen.

HIGH SCHOOL MASCOT -- Indians

LAST BOOK READ -- Star Wars -- Heir To The Empire; Truman

GREATEST WEAKNESS -- Stubbornness. Chinese dim sum.

ONE GOAL NOT YET ACHIEVED -- Getting my PhD.

PAUL J. WEINSTEIN JR.

Home

P6/b(6)

Work

1120 Vermont Avenue, NW
Washington, D.C. 20270
202/973-1488

EXPERIENCE

Senior Domestic Policy Adviser, Clinton/Gore Transition

Responsibilities include: prepare budget figures for domestic policy initiatives; co-develop policy to "reinvent government;" and create plan to reduce the federal budget deficit. Also serve as banking and space policy adviser on economic policy staff. [11/92-present]

Senior Policy Analyst, Clinton For President And Clinton/Gore '92

Advised Governor Clinton on all aspects of public policy: Developed Clinton/Gore's policies on space, telecommunications, and civil rights. Co-developed Clinton/Gore's policies on deficit reduction, banking and S&Ls, rural development, and disabilities. Contributor and co-editor *Putting People First*, the Clinton/Gore strategy for change. During general election contributed to and reviewed all campaign position papers and policy statements; provided policy recommendations for presidential debates; served as policy advisor in the "war room" and liaison to the Deputy Campaign Manager For Policy. [12/91-11/92]

Economic Policy Analyst, Progressive Policy Institute

Provided research and conducted quantitative analysis for policy report *Bearing Fair Burdens: A Progressive Tax Agenda For Equity And Growth*. [9/91-11/91]

Senior Legislative Assistant, Representative Thomas McMillen (D-MD)

Legislative adviser on all foreign and economic policy, with an emphasis on banking, international trade and finance, and telecommunications policy. Legislative liaison to House Banking Committee and House Committee on Energy and Commerce. Developed and drafted eight amendments passed by the House of Representatives and signed by the President, on banking and international trade and finance. Served as staffer on Senate/House Conference on the Financial Institutions, Reform, Recovery, and Enforcement Act (FIRREA) of 1989. [2/89-12/90]

Legislative Assistant, Senator Albert Gore, Jr. (D-TN)

Responsibilities included drafting legislation, making recommendations on policy decisions, and monitoring legislation in all economic areas, with an emphasis on budget, banking, and monetary policy. [9/87-12/88]

Deputy To The Deputy Campaign Manager For Issues, Gore For President '88

Advisor to Gore on all economic issues. Drafted and edited position papers in a broad range of policy areas. Researched and analyzed opposing candidates' records and policy proposals. Provided policy analysis for debates. [7/87-5/88]

Economic Researcher, Sun Hung Kai Ltd./Merrill Lynch

Analyzed data on potential products to be exported to the People's Republic of China. [1/86-5/86]

EDUCATION

University Of Maryland, Graduate School of Arts & Sciences, College Park, MD.
Doctoral Candidate In Political Economy

Columbia University, School Of International And Public Affairs, New York, N.Y.
Masters In International Affairs, May 1987
Specializations: International Economic Policy; International Political Economy
Awarded School Of International Affairs Academic Fellowship

Georgetown University, The Edmund A. Walsh School of Foreign Service, Washington, D.C.
Bachelor Of Science, May 1985
Concentration: International Politics
International History Honors Society (Phi Alpha Theta)
Dean's List, Fall 1983 and 1984

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FULL NAME

Stanley S. Herr a/k/a Stan

DATE AND PLACE OF BIRTH

[Redacted] P6/b(6)

IDEAL VACATION SPOT

Tahiti, but I'll settle for the Highland Lodge

MOST FUN JOB YOU'VE EVER HAD

In Vermont forna

This one ... so far. Second choice: creating a summer camp for kids from E. Harlem in 1968

WHEN I WAS A CHILD I WANTED TO GROW UP AND BE

a lawyer (so I had an impoverished imagination...

FAVORITE CHILDHOOD MEMORY

travels with my parents and sister Judy all over the place

HIGH SCHOOL MASCOT

Weequahic Indians (yes, I know it's not politically correct)

LAST BOOK READ (people have time to read books?!)

Philip Roth's Operation Shylock

GREATEST WEAKNESS

... so many to choose from, but getting overextended is surely on the list

ONE GOAL NOT YET ACHIEVED

Nirvanah and trek to Mt. Everest base camp

STANLEY S. HERR

Associate Professor of Law, University of Maryland Law School

B.A., 1967, Yale College; J.D., 1970, Yale Law School; Doctor of Philosophy, 1979, Oxford University. Before coming to Maryland, Mr. Herr was a Rockefeller Fellow for Human Rights at Columbia University, a Kennedy Fellow at Balliol College, Oxford, and a public interest lawyer. Since 1983, he has been an Associate Professor of Law and an attorney in the University's Clinical Law Office. He has taught at Harvard Law School and Catholic University Law School, and was a Visiting Scholar at Harvard and Columbia law schools. He served on the Governor's Commission to Revise the Mental Retardation and Developmental Disabilities Law. For many years, he chaired the Maryland State Bar Association Committee on Legal Aid to Homeless Individuals and Disabled Individuals and the U.S. Association for Retarded Citizens' Legal Advocacy Committee. He was president of the Greater Baltimore Shelter Network, a board member of Action for the Homeless, and is a co-founder of the Homeless Persons Representation Project. He also leads an Interdisciplinary Clinic on Advocacy for Homeless Persons, a joint project of this University's Social Work and Law schools. Last year, he was a Fulbright Senior Scholar and Visiting Professor at Tel Aviv and Hebrew universities.

Selected Publications include three (3) books [e.g., Rights and Advocacy for Retarded People, (Lexington Books, 1983); Legal Rights and Mental-Health Care, (lead author, Lexington Books, 1983)]; five (5) monographs; twenty (20) articles [e.g., "Children Without Homes: Rights to Education and to Family Stability," 45 University of Miami Law Review 337-385 (1991); "Representation of Clients with Disabilities: Issues of Ethics and Control," 17 New York University Review of Law & Social Change 609-650 (1989-1990); "Disabled Clients, Constituencies, and Counsel," 67 The Milbank Quarterly (Supplement 2, 1989); "The New Clients: Legal Services for Mentally Retarded Persons," 31 Stanford Law Review 553-611 (1979)]; fourteen (14) chapters of books, [e.g., "Beyond Benevolence: Legal Protection for Persons with Special Needs," Mental Retardation in the Year 2000 (Springer, in press); "Legal Processes and the Least Restrictive Alternative," Aging and Developmental Disabilities (Brookes, 1985)]; and twenty-five (25) other publications, [e.g., "Advocacy and Mental Handicap: A Position Paper" (International League of Societies for Persons with Mental Handicap, 1984). (Translated into seven languages).]

To be completed by each DPC program staff member and returned to Rosalyn with a one page official resume by the close of business Tuesday, August 31.

FULL NAME Shirley Sachi Sagawa

DATE AND PLACE OF BIRTH P6/b(6)

IDEAL VACATION SPOT Bali

MOST FUN JOB YOU'VE EVER HAD Assistant tour guide in Cambridge, MA

WHEN I WAS A CHILD I WANTED TO GROW UP AND BE Kindergarten Teacher

FAVORITE CHILDHOOD MEMORY Vacationing in the Finger Lakes

HIGH SCHOOL MASCOT Brockport Blue Devils

LAST BOOK READ (people have time to read books?!) The Lost Father by Mona Simpson

GREATEST WEAKNESS Cookies from the Mess

~~ONE GOAL~~ NOT YET ACHIEVED Write a novel
Own my own store

SHIRLEY SACHI SAGAWA

P6/b(6)

Employment

NATIONAL WOMEN'S LAW CENTER (February 1991-Present)

Senior Counsel and Director of Family and Youth Policy

Direct public advocacy efforts on child care, youth service, women in the military, and education programs. Work extensively with Congress, federal agencies, and non-profit organizations, including provision of technical assistance, public speaking, testimony before Congress, and preparation of advocacy materials. Chair, coalition on higher education and the poor; co-chair, coalition on military women's issues. Supervise communications and publications department.

COMMISSION ON NATIONAL AND COMMUNITY SERVICE (August 1991-Present)

Vice-Chair, Board of Directors

Appointed by President Bush to two-year term as a member of the Board of Directors of Commission newly authorized by Congress to administer the National and Community Service Act. Commission distributes \$75 million to state and local grantees and engages in other activities designed to promote community service, particularly among youth.

SENATE LABOR AND HUMAN RESOURCES COMMITTEE (June 1987-January 1991)

Chief Counsel for Youth Policy

Responsible for national service, education, Head Start, and children's issues. Served as lead staff person for the Child Care and Development Block Grant Act (P.L. 101-508); National and Community Service Act (P.L. 101-610); Military Child Development Act (P.L. 101-189); Head Start Expansion Act and Head Start Transition Project Act (P.L. 101-501); and Domestic Volunteer Service Act Amendments of 1989 (P.L. 101-204). Responsibilities include drafting legislation, developing and executing legislative strategy, organizing Committee hearings and mark-ups, assisting Senate floor manager, organizing coalitions in support of legislation, drafting speeches, articles, and floor statements for Senator Edward M. Kennedy, preparation of official Committee documents, public speaking, and oversight of the Action agency and Department of Health and Human Services Administration on Children, Youth, and Families.

Education

HARVARD LAW SCHOOL, J.D. 1987, Cum Laude
Harvard Law Review, Editorial Chair, Notes Office
Co-President, Women's Law Association

LONDON SCHOOL OF ECONOMICS AND POLITICAL SCIENCE, M.Sc. 1984
Program in Public Policy and Public Administration

SMITH COLLEGE, A.B. 1983, Magna Cum Laude, Phi Beta Kappa
Editor-in-chief, The Sophian, Smith College newspaper
Class President

To be completed by each DPC program staff member and returned to Rosalyn with a one page official resume by the close of business Tuesday, August 31.

FULL NAME *Patrick William Lester*

DATE AND PLACE OF BIRTH

P6/b(6)

IDEAL VACATION SPOT *Paris*

MOST FUN JOB YOU'VE EVER HAD *Running my own magazine covering Maryland's General Assembly.*

WHEN I WAS A CHILD I WANTED TO GROW UP AND BE
a Cartoonist

FAVORITE CHILDHOOD MEMORY

Playing "pirate" with friends on a motorboat in the Chesapeake Bay, circling tankers + waving plastic swords

HIGH SCHOOL MASCOT → *can't remember*

LAST BOOK READ (people have time to read books?!)

"Economics Made Easy" - Heilbroner

GREATEST WEAKNESS

Numb

ONE GOAL NOT YET ACHIEVED

Start public policy magazine covering Congress

PROFESSIONAL EXPERIENCE

Legislative Policy Aide, Education and Job Training, November 1992 - present.

Clinton-Gore Presidential Transition Office, Washington, D.C.

- Analyze legislative proposals on job training from 102nd Congress supplied by staff of House Education and Labor Committee, Senate Labor and Human Resources Committee, and select House and Senate Congressional offices.
- Review existing federal job training programs.
- Synthesize legislative proposals submitted by Clinton job training advisors.
- Summarize findings for full Education and Training Policy Group, the task force responsible for recommending education and job training legislative initiatives to lead Domestic Policy staff (Al From and Bruce Reed) in Little Rock, Arkansas.

Research Analyst, July 1992 - November 1992.

Clinton-Gore Presidential Campaign, Little Rock, AR & Washington, D.C.

- Wrote daily Morning Policy Briefings for Governor Bill Clinton and Senator Al Gore summarizing latest economic and policy related developments in issue areas targeted by the campaign.
- Conducted policy research, focusing on legislation, think-tank studies, and policy positions taken by key legislators and Washington based special interest groups, as requested by staff in Little Rock, Arkansas headquarters.

Publisher/Editor, January 1992 - July 1992.

Maryland Forum, Annapolis, MD.

- Founded weekly point-counterpoint policy journal covering Maryland state and national legislative issues.
- Determined subject matter and recruited authors at the highest federal and state levels, including Governor William Donald Schaefer, Speaker of the Maryland House of Delegates Clayton Mitchell, and several U.S. congressmen, state departmental secretaries, state senators, delegates, and Washington and Maryland based interest groups.
- Managed and executed all operations including advertising, sales, design, production, and distribution.

Legislative Analyst, December 1989 - January 1992.

Research Division and House Environmental Matters Committee, Maryland General Assembly, Annapolis, MD.

- Executed all environment-related research requests submitted to the Research Division by state delegates and senators.
- Evaluated health and environment bills before the House Environmental Matters Committee and wrote bill analyses for the committee chairman.
- Authored environment related studies, most notably a comprehensive analysis of recycling in Maryland based on a self-designed, self-conducted survey of state and local government recycling coordinators.
- Organized day-long legislative hearing, covered by state and local media, on state recycling programs; provided opening testimony to full House Environmental Matters Committee.

Research and Teaching Assistant, September 1987 - May 1989.

Public Policy Department, Georgetown University, Washington, DC.

- Researched labor, education and privatization issues for articles and books by Georgetown faculty.
- Researched and assembled readings for graduate and undergraduate courses.
- Counseled and assisted undergraduates in government curriculum with heavy electoral emphasis.

EDUCATION

Master of Public Policy, Georgetown University, 1990 (*full scholarship*).

Bachelor of Arts, University of Michigan, 1986 (*with distinction*).

ANALYTICAL SKILLS

- Survey Design
- Cost-Benefit Analysis
- Multivariate Analysis
- Causal/Path Analysis
- Linear and Non-linear Regression
- Decision Trees

COMPUTER EXPERTISE

IBM Word Perfect 5.1, CSS, LEGIS, CQ, Harvard Graphics, SAS, SPSS

Mac Microsoft Word 4.0, Aldus Pagemaker 4.0

References available on request.

BRIAN ELIOT BURKE

I was born in

P6/b(6)

Internationally, my ideal vacation spot is either, a secluded island in the Caribbean, Spain, Italy or South America. My more affordable domestic preference would be Cape Cod, Hawaii or Santa Fe (not necessarily in that order.)

Aside from the present job, my most enjoyable work experience was painting and rebuilding houses (when not at the beach) in Woods Hole, Massachusetts.

As a kid I wanted to be either an ichthyologist or a judge.

Favorite childhood memories are family vacations, sports and weekend flying with my father.

The Commonwealth High School mascot was a fighting mermaid.

The last book I read was "STRANGE BEDFELLOWS" by Tom Rosensteel.

My greatest weakness is something I'll have to think about further.

BRIAN ELIOT BURKE

P6/b(6)

P6/b(6)

12 pm

EDUCATION

GEORGETOWN UNIVERSITY LAW CENTER, J.D., 1988

Honors: Earl Warren Legal Training Scholarship
Boston Links Association Scholarship

Clinic: D.C. Law Students in Court. Civil litigation practice in landlord-tenant and small claims branches of District of Columbia Superior Court.

BROWN UNIVERSITY, A.B., 1983

Major: Latin American Development Studies

CENTRO de ESTUDIANTES UNIVERSITARIOS COLOMBO-AMERICANO, Bogota, Colombia
Fall 1980. Studied Colombian politics, history, and economics

WORK EXPERIENCE

UNITED STATES DEPARTMENT OF JUSTICE, Environment and Natural Resources Division, Environmental Enforcement Section, Washington, DC

Trial Attorney. January 1991 - Present. Civil enforcement litigation of environmental statutes including CERCLA, RCRA, and the Clean Air Act. Responsibilities include consulting with Environmental Protection Agency regarding case development; researching legal and factual issues; writing briefs, motions, pleadings, discovery requests, and correspondence; taking and defending depositions; preparing factual and expert witnesses; and negotiating settlements.

WASHINGTON PERITO & DUBUC, Washington, DC

Associate. October 1989 - October 1990. Practiced in white collar criminal defense, political fraud defense and complex civil litigation. Responsibilities included conducting discovery, drafting pleadings, briefs and memoranda, performing preliminary investigations, and conducting client and witness interviews.

MASSACHUSETTS APPEALS COURT, Boston, MA

Law Clerk. September 1988 - August 1989. Clerk to the Honorable Judges Christopher J. Armstrong and Frederick L. Brown.

OFFICE OF THE DISTRICT OF COLUMBIA BAR COUNSEL, Washington, DC

Legal Intern. December 1987 - May 1988.

ANDERSON BAKER KILL & OLICK, Washington, DC

Summer Associate. Summer 1987. Researched and wrote memoranda in complex commercial and insurance coverage litigation.

MASSACHUSETTS OFFICE OF THE ATTORNEY GENERAL, Government Bureau, Boston, MA

Legal Intern. Summer 1986. Researched and wrote briefs and memoranda defending the validity of state statutes, regulations and procedures. Assisted in drafting town bylaws and Attorney General opinions.

MASSACHUSETTS DEPARTMENT OF PUBLIC WELFARE, Boston, MA

Executive Assistant. March 1984 - July 1985. Assisted General Counsel in managing 45 attorneys and 20 non-legal staff members.

FOREIGN POLICY MAGAZINE, Carnegie Endowment for International Peace, Washington, DC

Staff Assistant. August 1983 - January 1984. Selected for a six month internship to review and edit manuscripts submitted for publication. Responsible for fact verification in published articles.

*Bar
6/4/88
lead
Spring 88
over*

LANGUAGES Conversational Spanish

THE WHITE HOUSE

Office of the Press Secretary

For Immediate Release

August 17, 1993

EXECUTIVE ORDER

12859

ESTABLISHMENT OF THE DOMESTIC POLICY COUNCIL

By the authority vested in me as President by the Constitution and the laws of the United States of America, including sections 105, 107, and 301 of title 3, United States Code, it is hereby ordered as follows:

Section 1. Establishment. There is established the Domestic Policy Council ("the Council").

Sec. 2. Membership. The Council shall comprise the:

- (a) President, who shall serve as a Chairman of the Council;
- (b) Vice President;
- (c) Secretary of Health and Human Services;
- (d) Attorney General;
- (e) Secretary of Labor;
- (f) Secretary of Veterans Affairs;
- (g) Secretary of the Interior;
- (h) Secretary of Education;
- (i) Secretary of Housing and Urban Development;
- (j) Secretary of Agriculture;
- (k) Secretary of Transportation;
- (l) Secretary of Commerce;
- (m) Secretary of Energy;
- (n) Secretary of the Treasury;
- (o) Administrator of the Environmental Protection Agency;
- (p) Chair of the Council of Economic Advisers;
- (q) Director of the Office of Management and Budget;
- (r) Assistant to the President for Economic Policy;
- (s) Assistant to the President for Domestic Policy;
- (t) Assistant to the President and Director of the Office of National Service;

more

(OVER)

- (u) Senior Advisor to the President for Policy Development;
- (v) Director, Office of National Drug Control Policy;
- (w) AIDS Policy Coordinator; and
- (x) Such other officials of Executive departments and agencies as the President may, from time to time, designate.

Sec. 3. Meeting of the Council. The President, or upon his direction, the Assistant to the President for Domestic Policy ("the Assistant"), may convene meetings of the Council. The President shall preside over the meetings of the Council, provided that in his absence the Vice President, and in his absence the Assistant, will preside.

Sec. 4. Functions. (a) The principal functions of the Council are: (1) to coordinate the domestic policy-making process; (2) to coordinate domestic policy advice to the President; (3) to ensure that domestic policy decisions and programs are consistent with the President's stated goals, and to ensure that those goals are being effectively pursued; and (4) to monitor implementation of the President's domestic policy agenda. The Assistant may take such actions, including drafting a Charter, as may be necessary or appropriate to implement such functions.

(b) All executive departments and agencies, whether or not represented on the Council, shall coordinate domestic policy through the Council.

(c) In performing the foregoing functions, the Assistant will, when appropriate, work with the Assistant to the President for National Security Affairs and the Assistant to the President for Economic Policy.

Sec. 5. Administration. (a) The Council may function through established or ad hoc committees, task forces or interagency groups.

(b) The Council shall have a staff to be headed by the Assistant to the President for Domestic Policy. The Council shall have such staff and other assistance as may be necessary to carry out the provisions of this order.

(c) All executive departments and agencies shall cooperate with the Council and provide such assistance, information, and advice to the Council as the Council may request, to the extent permitted by law.

WILLIAM J. CLINTON

THE WHITE HOUSE,
August 16, 1993.

#

THE WHITE HOUSE

WASHINGTON

TO: Domestic Policy Program Staff
FROM: Carol H. Rasco *CHR*
SUBJ: Updates
DATE: September 1, 1993

ALERT! ALERT!

If you haven't turned in the holiday card address list to Cathy Mays as requested in a previous memo, please do so ASAP. Don't come to me or anyone else in the White House near the holidays saying a key group has been left out...please?

RANA SAMPSON

As many of you are aware, Rana's last day was yesterday. Due to vacation schedules, etc. it was difficult to plan a party prior to her departure from our staff. But, alas, she is going to work with National Service staff for a month or so and this means we can talk Thursday afternoon about a date for a late afternoon toasting session in her honor.

THURSDAY PLANNING SESSION

Attire: Whatever you wish.....we will be sitting on the floor, in chairs, who knows where as I decided the party room at my complex is just too big for this first gathering so we will be comfortably (I hope!) cozy in my place. You should feel free to wear casual clothes, your business clothes, whatever...just do wear something!

Directions: Take 395 South towards Richmond, then the Seminary Road East Exit. After leaving 395 you turn right on Howard Street at the second light on Seminary Road. Alexandria Hospital is at the intersection of Seminary and Howard. I'm at 801 Howard. You'll need to park on the street, come to the entrance and call up to my place with the number on the name stand out front. Make sure I tell you when you call up how to find my actual unit....Mary-Margaret will be downstairs to guide many of you up.

Food: Bring a sack lunch or eat before you come. We will have some snacks available.

Time: We'll start promptly at 12 noon; finish by 4 p.m. at the latest as I know several of us have meetings of various kinds back here late in the afternoon.

Agenda: see attached.

cc: Mack McLarty
Roy Neel

DOMESTIC POLICY COUNCIL STAFF PLANNING SESSION

Rasco home

805 Howard Street (But enter at 801 on Howard Street)

Alexandria, Virginia

703-370-1329

- I. FRAMING THE PICTURE 12 noon
- Congressional Calendar
 - Current initiatives
 - Campaign promises
 - Counting our successes to date
- II. FILLING IN THE PICTURE 1 p.m.
- BREAK 2:15 p.m.
- III. HOW? 2:30 p.m.
- The administrative stuff
 - Staffing
 - Meetings of staff (both program and full staff)
 - Deputies' Council
 - DPC
- IV. WHAT ELSE? 3:30 p.m.

TO: Domestic Policy Council Program Staff

FROM: Carol H. Rasco

SUBJ: Important DATES/TASKS

DATE: August 25, 1993

SEPTEMBER 8, 1993

Please see the attached memo which will be distributed late today to the Domestic Policy Council members. The President plans to preside over this meeting. If you are called by agencies wanting to put something on the agenda please indicate to them you will be glad to take the information but that it appears the agenda is full as approved by the President at this time. If you do receive these written requests, please submit them to me as you get them. We will actually set the agenda in final form at the September 2 meeting we will hold as a DPC staff.

SEPTEMBER 2, 1993

We will convene promptly at 12 noon at my residence in Alexandria, specifics to follow. I have attached a sheet each of you is asked to complete with no long hours pouring over it, initial thoughts please! We as a group have never taken the time to really introduce ourselves to one another beyond brief name, former job, etc. I promise not to turn this planning session into a warm fuzzy, let's get to really know one another session but I do think it would be fun to know one another a bit better, right? Anyway, please finish this form and submit it with a one page resume to Rosalyn by the close of business Tuesday, August 31 so that she might distribute them on Wednesday prior to our session. I will distribute logistics and an agenda early next week. I really appreciate those of you who rearranged schedules to be able to join us....if you start getting pressed for meetings during this 12 noon to 4 p.m. session and it's anyone I can help plead with to leave you free, let me know!

HOLIDAY CARDS FROM THE PRESIDENT/FIRST LADY

Correspondance is frantically trying to put together a list of persons, organizations who should be remembered during the holiday season by the President and First Lady. I am asking each of you to think through groups, organizations, businesses, individuals who have been particularly helpful, supportive, etc. and put together a typed list to be submitted to Cathy Mays by the close of business Monday, August 30. The list of the various divisions will be compiled in final form through the correspondance office so do not worry about whether some group/individual might be submitted by another division within the White House.

Thank you!

THE WHITE HOUSE

WASHINGTON

August 25, 1993

MEMORANDUM FOR DOMESTIC POLICY COUNCIL

FROM: Carol H. Rasco, Assistant to the President for Domestic Policy

SUBJECT: Council meeting, September 8, 1993

There will be a meeting of the Domestic Policy Council on Wednesday, September 8, 1993 at 10:00 a.m. at the White House. A specific room and an agenda will be forwarded to you no later than the close of business Friday, September 3.

Due to space limitations only the principal is invited or in her/his absence a designee may be sent. Please confirm to Rosalyn Kelly (456-2216) by the close of business Tuesday, September 7 your attendance or the name of your designee.

I am also pleased to share with you that the Domestic Policy Council staff has been joined for one year by Stanley S. Herr who is a volunteer serving through the Joseph P. Kennedy, Jr. Foundation as a Kennedy Public Policy Fellow. Professor Herr comes on leave from the University of Maryland School of Law. He will be working with us on policies as they impact people with mental retardation. I know he will be calling many of you in the coming weeks to learn more about the work of your departments in the areas he will be studying. Mr. Herr can be reached at 456-2372.

Thank you, I look forward to seeing you on September 8.

To be completed by each DPC program staff member and returned to Rosalyn with a one page official resume by the close of business Tuesday, August 31.

FULL NAME

DATE AND PLACE OF BIRTH

IDEAL VACATION SPOT

MOST FUN JOB YOU'VE EVER HAD

WHEN I WAS A CHILD I WANTED TO GROW UP AND BE

FAVORITE CHILDHOOD MEMORY

HIGH SCHOOL MASCOT

LAST BOOK READ (people have time to read books?!)

GREATEST WEAKNESS

ONE GOAL NOT YET ACHIEVED

cc

THE WHITE HOUSE

WASHINGTON

TO: Roy Neel
FROM: Carol H. Rasco
SUBJ: DPC Program Staff Planning Session
DATE: August 25, 1993

The DPC program staff has carefully and with some agony cleared all schedules for September 2 from noon until 4 p.m. to meet at my home in a planning session. We have not taken adequate time up until now to really look in-depth at our direction; we hope to make a beginning on the 2nd. I respectfully request that to the extent possible this time be left free for this staff. We will all have our beepers with us, there will be a number where we can be reached....I'll send you complete logistics later.

Thank you.

cc: Mack McLarty
David Gergen
George Stephanopoulos

TO: DPC Program Staff
FROM: Carol H. Rasco *CHR*
SUBJ: Program Staff Planning Session
DATE: August 11, 1993

Roz
Pls.
distribute

At the last staff meeting I mentioned I would like to hold a minimum four hour staff planning session in early September. I would like to target Thursday, September 2 for the meeting. Please respond to Rosalyn ASAP and let her know if the morning or afternoon would be better for you or even the middle of the work day.

This session will focus on the following topics:

Administrative details for DPC
Congressional calendar
Current policy development projects
Presidential promises of policy development not yet begun

We will have more detail on each topic prior to the session; I am hopeful of doing the session at my place in Alexandria.

I regret it does not appear we will be able to have a staff meeting this week due to the press of so many projects in the "hurry up and finish" stage with the President as he prepares to be gone. Next week I may or may not be in the office very much; alas, no vacation appears on the horizon but when I am out of the office I will be easily reachable.

The following week (August 23) I will be out of town on that Monday the 23rd giving a speech but in the remainder of the week with a possible exception of Friday afternoon; we will establish a staff meeting for the week of the 23rd. The week of August 30 I will be in and out of the office within the DC area helping my daughter get moved and settled prior to the beginning of school on September 8. You will have any travel schedules of mine and you should have the numbers on the staff roster by which I am usually available.

In the meantime I thank each of you so very much for your continuing hard, hard work for the President. Hopefully by early September everyone will get some well deserved time away from the office. Thanks again!

PREFERENCES FOR PROGRAM STAFF PLANNING SESSION

September 2, 1993

	<u>MORNING</u>	<u>AFTERNOON</u>
Burke, Brian	✓	✓
Cerda, Jose		(both good)
Galston, Bill		(both good)
Heenan, Christine		✓ (could change)
Magaziner, Ira		
Margherio, Lynn		(both good)
Reed, Bruce	✓	✓
Sagawa, Shirley	✓	
Schmidt, Michael		
Strong, Donsia	✓	✓
Way, Kathi		✓ (speech a.m.)
Weinstein, Paul, Jr.		(both good)
Sara Rosenbaum		✓ (out of town a.m.)
*Kristine Gebbie (optimal)	✓ (could change)	
Stanley S. Herr		✓ (due to travel time)

Noon: — 4015